

To Tendering Contractors

5th Oct 2026,

Re: Framework Agreement for Electrical Upgrade Works on behalf of the St James Hospital Board (Contracting Authority)

Dear Sir / Madam,

You are hereby invited to tender for the works to the above project.

Please find enclosed the following tender documents to assist you in preparing your tender submission:

- Framework Agreement including Framework Agreement Rules
- Suitability Assessment Questionnaire
- Instructions to Tenders
- Volumes A – Notional Works Requirements
- Volume B – Notional Tender & Schedule
- Volume C – Pricing Document in the form of a Notional Schedule of Rates (Contractor only to price for Preliminaries and apply Mark-Ups to the General Summary where indicated, see Explanatory Notes in General Summary)

It is the intention of this competition to establish a framework of contractors to carry out this project and similar other phases of works at St James Hospital, all as set out and included in the enclosed Instruction to Tenderers and tender suite of documents.

The completed Framework Agreement, Tender & Schedule, Pricing Document, Suitability Assessment Questionnaire and Technical Merit Submission are to be uploaded through the etenders portal as per the instructions contained therein.

Any queries shall be done so through E-tenders on-line messaging facility.

Yours sincerely,

Signed 
On behalf of the *St. James's Hospital Board*

Niall McElwee
Director | Capital Projects & Estates